

**ZB# 04-56**

**Adam Hellman**

**62-6-7**

ZONING BOARD OF APPEALS  
TOWN OF NEW WINDSOR  
555 UNION AVENUE  
NEW WINDSOR, N.Y. 12553  
*Approved 8-9-04*

ZBA #04-56 ADAM HELLMAN (AREA) —  
320 OAK DR. (62-6-7)

Adam Helman 496-5330

NEW WINDSOR ZONING BOARD OF APPEALS

SBL: 62-6-7

In the Matter of the Application of

MEMORANDUM OF  
DECISION GRANTING

ADAM HELLMAN

AREA

CASE #04-56

**WHEREAS, Mrs. Hellman** , owner(s) of 320 Oak Drive, New Windsor, New York, 12553, has made application before the Zoning Board of Appeals for a/an Request for 9 ft. 4 inches Side Yard Setback and; 9 ft. 4 inches Rear Yard Setback (300-11-A-1-B) for existing shed in an R-4 Zone (62-6-7)

**WHEREAS,** a public hearing was held on August 9, 2004 before the Zoning Board of Appeals at the Town Hall, New Windsor, New York; and

**WHEREAS,** the Applicant appeared on behalf of this Application; and

**WHEREAS,** there were no spectators appearing at the public hearing; and

**WHEREAS,** no one spoke in favor of or in opposition to the Application; and

**WHEREAS,** a decision was made by the Zoning Board of Appeals on the date of the public hearing granting the application; and

**WHEREAS,** the Zoning Board of Appeals of the Town of New Windsor sets forth the following findings in this matter here memorialized in furtherance of its previously made decision in this matter:

1. The notice of public hearing was duly sent to residents and businesses as prescribed by law and published in The Sentinel, also as required by law.
2. The Evidence presented by the Applicant showed that:
  - (a) The property is a residential property located in a neighborhood of residential properties.
  - (b) The shed was in place when the applicants bought the house approximately seven years ago. The shed cannot be moved without the probability of destroying it.
  - (c) There were no trees or substantial vegetation removed in construction of the shed.

(d) The shed does not divert the flow of water drainage or create the ponding or collection of water.

(e) There have been no complaints, either formal or informal, about the shed.

**WHEREAS,** The Zoning Board of Appeals of the Town of New Windsor makes the following conclusions of law here memorialized in furtherance of its previously made decision in this matter:

1. The requested variance(s) will not produce an undesirable change in the character of the neighborhood or create a detriment to nearby properties.
2. There is no other feasible method available to the Applicant that can produce the benefits sought.
3. The variance(s) requested is/are substantial in relation to the Town regulations but, nevertheless, are warranted.
4. The requested variance(s) will not have an adverse effect or impact on the physical or environmental conditions in the neighborhood or zoning district.
5. The difficulty the Applicant faces in conforming to the bulk regulations is/are self-created but, nevertheless, should be allowed.
6. The benefit to the Applicant, if the requested variance(s) is/are granted, outweighs the detriment to the health, safety and welfare of the neighborhood or community.
7. The requested variance(s) are/is appropriate and are/is the minimum variance(s) necessary and adequate to allow the Applicant relief from the requirements of the Zoning Local Law and at the same time preserve and protect the character of the neighborhood and the health, safety and welfare of the community.
8. The interests of justice will be served by allowing the granting of the requested area variance(s).

**NOW, THEREFORE, BE IT**

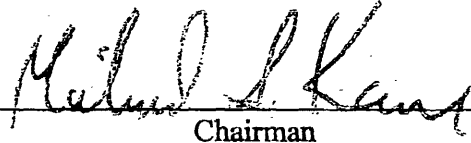
**RESOLVED,** that the Zoning Board of Appeals of the Town of New Windsor GRANT a request for a 9 ft. 4 inches Side Yard Setback and; 9 ft. 4 inches Rear Yard Setback (300-11-A-1-B) for existing shed at 320 Oak Drive in an R-4 Zone (62-6-7)

as sought by the Applicant in accordance with plans filed with the Building Inspector and presented at the public hearing.

**BE IT FURTHER**

**RESOLVED**, that the Secretary of the Zoning Board of Appeals of the Town of New Windsor transmit a copy of this decision to the Town Clerk, Town Planning Board and/or Building Inspector and Applicant.

Dated: August 9, 2004

  
Chairman



# **Town of New Windsor**

**555 Union Avenue  
New Windsor, New York 12553  
Telephone: (845) 563-4615  
Fax: (845) 563-4695**

## **OFFICE OF THE ZONING BOARD OF APPEALS**

October 26, 2004

Adam Hellman  
c/o Paul Richards  
5035 Golf Club Lane  
Brooksville, FL 34609

**SUBJECT: REQUEST FOR VARIANCE #04-56**

Dear Mr. Hellman:

Please find enclosed two copies of the Formal Decision for your case before the Zoning Board of Appeals. Please keep these copies in your records for future reference if needed.

If you are in need of any further assistance or have any questions in this matter, please feel free to contact me at the above number.

Very truly yours,

---

Myra Mason, Secretary to the  
NEW WINDSOR ZONING BOARD

MLM:mlm

cc: Michael Babcock, Building Inspector

OFFICE OF THE BUILDING INSPECTOR  
TOWN OF NEW WINDSOR  
ORANGE COUNTY, NEWYORK

**NOTICE OF DISAPPROVAL OF BUILDING PERMIT APPLICATION**

DATE: 6/8/04

APPLICANT: Adam Hellman  
320 Oak Drive  
New Windsor, NY 12553

PLEASE TAKE NOTICE THAT YOUR APPLICATION DATE:

FOR : Existing Shed

LOCATED AT: 320 Oak Drive

ZONE: Sec/Blk/ Lot: **62-6-7**

DESCRIPTION OF EXISTING SITE: One Family House

IS DISAPPROVED ON THE FOLLOWING GROUNDS:

1. Existing Shed does not meet the minimum 10' side and rear set-back.

**COPY**

  
BUILDING INSPECTOR



	PERMITTED	PROPOSED OR AVAILABLE:	VARIANCE REQUEST:
ZONE: R-4    USE: 300-11-A-1-B			
MIN LOT AREA:			
MIN LOT WIDTH:			
REQ'D FRONT YD:			
REQ'D SIDE YD:	10'	8"	9'-4"
REQ'D TOTAL SIDE TD:			
REQ'D REAR YD:	10'	8"	9'-4"
REQ'D FRONTAGE:			
MAX BLDG HT:			
FLOOR AREA RATIO:			
MIN LIVABLE AREA:			
DEV COVERAGE:			

cc: Z.B.A., APPLICANT, FILE, W/ ATTACHED MAP

04-56

PLEASE ALLOW FIVE TO TEN DAYS TO PROCESS  
IMPORTANT  
MUST CALL FOR ALL REQUIRED INSPECTIONS OF CONSTRUCTION

Other inspections will be made in most cases but those listed below must be made or Certificate of Occupancy may be withheld. Do not mistake an unscheduled inspection for one of those listed below. Unless an inspection report is left on the job indicating approval of one of these inspections it has not been approved and it is improper to continue beyond that point in the work. Any disapproved work must be reinspected after correction.

1. When excavating is complete and footing forms are in place (before pouring.)
2. Foundation inspection. Check here for waterproofing and footing drains.
3. Inspect gravel base under concrete floors and underslab plumbing.
4. When framing, rough plumbing, rough electric and before being covered.
5. Insulation.
6. Final inspection for Certificate of Occupancy. Have on hand electrical inspection data and final certified plot plan. Building is to be completed at this time. Well water test required and engineer's certification letter for septic system required.
7. Driveway inspection must meet approval of Town Highway Superintendent. A driveway bond may be required.
8. \$50.00 charge for any site that calls for the inspection twice.
9. Call 24 hours in advance, with permit number, to schedule inspection.
10. There will be no inspections unless yellow permit card is posted.
11. Sewer permits must be obtained along with building permits for new houses.
12. Septic permit must be submitted with engineer's drawing and percolation test.
13. Road opening permits must be obtained from Town Clerk's office.
14. All building permits will need a Certificate of Occupancy or a Certificate of Compliance and there is no fee for this.

RECEIVED

JUN 07 2004

BUILDING DEPARTMENT

FOR OFFICE USE ONLY:  
Building Permit #: 2004-813

**AFFIDAVIT OF OWNERSHIP AND/OR CONTRACTOR'S COMP & LIABILITY INSURANCE CERTIFICATE IS  
REQUIRED BEFORE THE BUILDING PERMIT APPLICATION WILL BE ACCEPTED AND/OR ISSUED**

PLEASE PRINT CLEARLY - FILL OUT ALL INFORMATION WHICH APPLIES TO YOU

Owner of Premises Adam C. & Lisa M. Hellman

Address 320 Oak Drive, New Windsor Phone # 845-996-5330

Mailing Address same Fax # \_\_\_\_\_

Name of Architect na

Address na Phone \_\_\_\_\_

Name of Contractor na

Address wa Phone \_\_\_\_\_

State whether applicant is owner, lessee, agent, architect, engineer or builder owners

If applicant is a corporation, signature of duly authorized officer \_\_\_\_\_  
(Name and title of corporate officer)

1. On what street is property located? On the east side of Oak Drive  
(N, S, E or W)  
and \_\_\_\_\_ feet from the intersection of \_\_\_\_\_

2. Zone or use district in which premises are situated residential Is property a flood zone? Y \_\_\_\_\_ N X

3. Tax Map Description: Section 62 Block 6 Lot 7

4. State existing use and occupancy of premises and intended use and occupancy of proposed construction.

a. Existing use and occupancy residence b. Intended use and occupancy same

5. Nature of work (check if applicable) ☐ New Bldg. ☐ Addition ☐ Alteration ☐ Repair ☐ Removal ☐ Demolition ☒ Other  
existing shed

6. Is this a corner lot? NO

7. Dimensions of entire new construction. Front \_\_\_\_\_ Rear \_\_\_\_\_ Depth \_\_\_\_\_ Height \_\_\_\_\_ No. of stories \_\_\_\_\_

8. If dwelling, number of dwelling units: \_\_\_\_\_ Number of dwelling units on each floor \_\_\_\_\_

Number of bedrooms \_\_\_\_\_ Baths \_\_\_\_\_ Toilets \_\_\_\_\_ Heating Plant Gas \_\_\_\_\_ Oil \_\_\_\_\_  
Electric/Hot Air \_\_\_\_\_ Hot Water \_\_\_\_\_ If Garage, number of cars \_\_\_\_\_

9. If business, commercial or mixed occupancy, specify nature and extent of each type of use \_\_\_\_\_

10. Estimated cost \_\_\_\_\_ Fee \$ 50 -

ch # 1114

**ZONING BOARD** *ok'd*  
**PAID**

date

APPLICATION FOR BUILDING PERMIT  
TOWN OF NEW WINDSOR, ORANGE COUNTY, NEW YORK  
Pursuant to New York State Building Code and Town Ordinances

Building Inspector: Michael L. Babcock  
Asst. Inspectors: Frank Liel & Louis Krychear  
New Windsor Town Hall  
555 Union Avenue  
New Windsor, New York 12553  
(845) 563-4618  
(845) 563-4695 FAX

Bldg Insp Examined \_\_\_\_\_  
Fire Insp Examined \_\_\_\_\_  
Approved \_\_\_\_\_  
Disapproved \_\_\_\_\_  
Permit No. \_\_\_\_\_

INSTRUCTIONS

- A. This application must be completely filled in by typewriter or in ink and submitted to the Building Inspector.
- B. Plot plan showing location of lot and buildings on premises, relationship to adjoining premises or public streets or areas, and giving a detailed description of layout of property must be drawn on the diagram, which is part of this application.
- C. This application must be accompanied by two complete sets of plans showing proposed construction and two complete sets of specifications. Plans and specifications shall describe the nature of the work to be performed, the materials and equipment to be used and installed and details of structural, mechanical and plumbing installations.
- D. The work covered by this application may not be commenced before the issuance of a Building Permit.
- E. Upon approval of this application, the Building Inspector will issue a Building Permit to the applicant together with approved set of plans and specifications. Such permit and approved plans and specifications shall be kept on the premises, available for inspection throughout the progress of the work.
- F. No building shall be occupied or used in whole or in part for any purpose whatever until a Certificate of Occupancy shall have been granted by the Building Inspector.

APPLICATION IS HEREBY MADE to the Building Inspector for the issuance of a Building Permit pursuant to the New York Building Construction Code Ordinances of the Town of New Windsor for the construction of buildings, additions, or alterations, or for removal or demolition or use of property as herein described. The applicant agrees to comply with all applicable laws, ordinances, regulations and certifies that he is the owner or agent of all that certain lot, piece or parcel of land and/or building described in this application and if not the owner, that he has been duly and properly authorized to make this application and to assume responsibility for the owner in connection with this application.

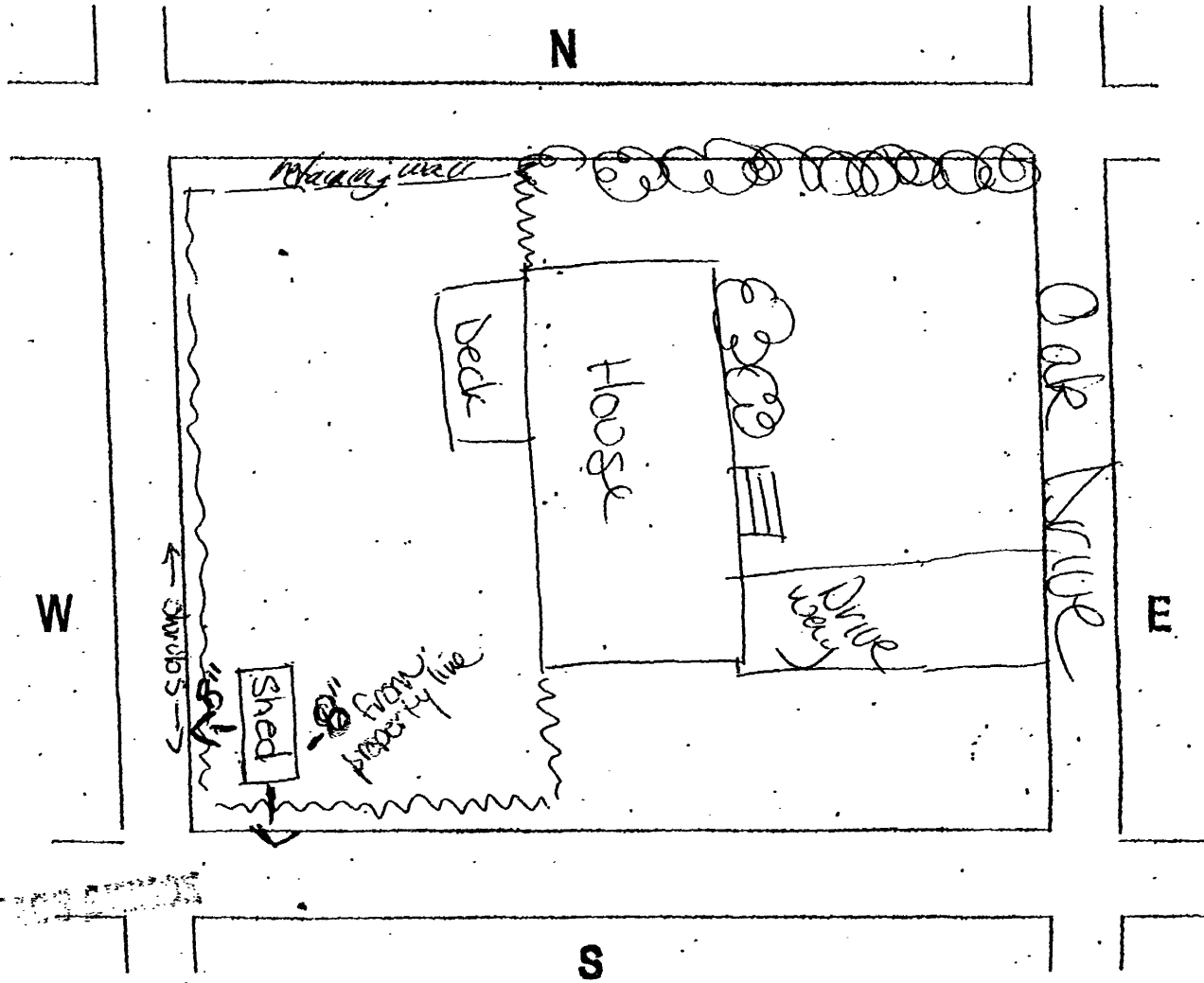
(Signature of Applicant)

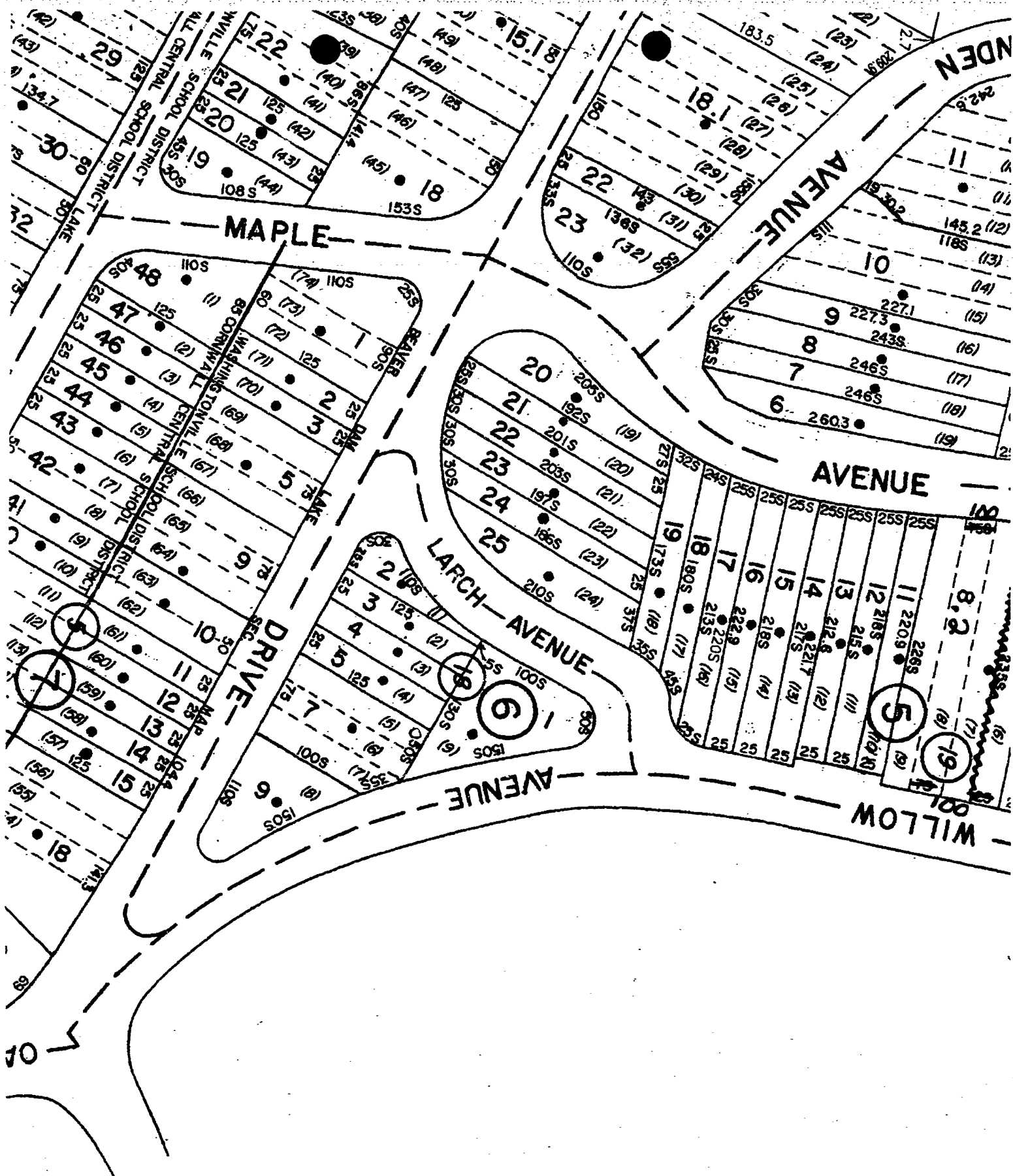
(Address of Applicant)

(Owner's Signature)

PLOT PLAN

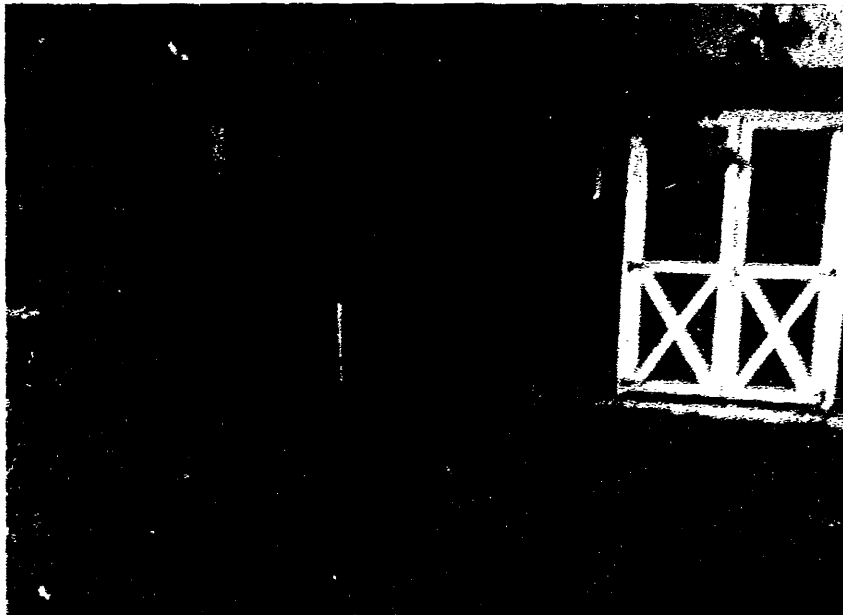
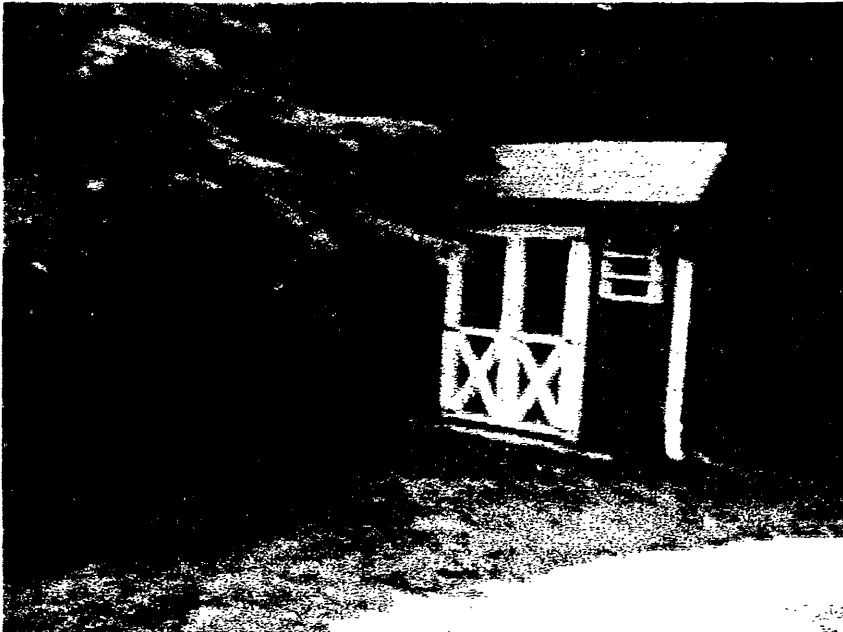
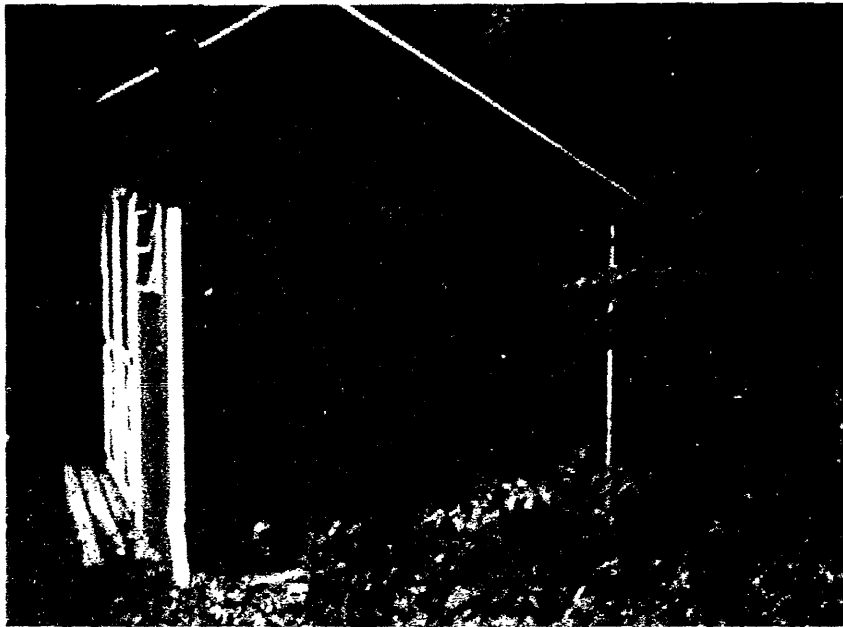
**NOTE:** Locate all buildings and indicate all set back dimensions. Applicant must indicate the building line or lines clearly and distinctly on the drawings.





SECTI

E 599,000



Color Copy



**TOWN OF NEW WINDSOR  
ZONING BOARD OF APPEALS  
OFFICE  
845-563-4615**

**MEMORANDUM**

**TO: LARRY REIS, COMPTROLLER**  
**FROM: MYRA MASON, SECRETARY TO THE ZONING BOARD**  
**DATE: OCTOBER 18, 2004**  
**SUBJECT: ESCROW REFUND**

**PLEASE ISSUE A CHECK IN THE AMOUNT OF \$ 186.00 TO CLOSE OUT  
ESCROW FOR:**

**ZBA FILE #04-56**

**NAME & ADDRESS:**

**Adam Hellman  
c/o Paul Richards  
5035 Golf Club Lane  
Brooksville, FL 34609**

**THANK YOU,**

**MYRA**

**L.R.10-18-04**



**TOWN OF NEW WINDSOR  
ZONING BOARD OF APPEALS  
RECORD OF CHARGES & PAYMENTS**



FILE #04-56      TYPE: AREA

APPLICANT Name & Address:

**FORMERLY OF:**

**Adam Hellman  
320 Oak Drive  
New Windsor, NY 12553**

TELEPHONE:    496-5330

RESIDENTIAL:	\$ 50.00	CHECK # <u>1118</u>
COMMERCIAL	\$ 150.00	CHECK # _____
INTERPRETATION	\$ 150.00	CHECK # _____

ESCROW:            RESIDENTIAL \$300.00            CHECK # 1119

~~~~~

| <u>DISBURSEMENTS:</u>        |                | <u>MINUTES</u><br><u>\$5.50 / PAGE</u> | <u>ATTORNEY</u><br><u>FEE</u> |
|------------------------------|----------------|----------------------------------------|-------------------------------|
| PRELIMINARY:                 | <u>5</u> PAGES | \$ <u>27.50</u>                        | \$ <u>35.00</u>               |
| 2 <sup>ND</sup> PRELIMINARY: | ____ PAGES     | \$ _____                               | \$ _____                      |
| PUBLIC HEARING:              | <u>3</u> PAGES | \$ <u>16.50</u>                        | \$ <u>35.00</u>               |
| PUBLIC HEARING:              | ____ PAGES     | \$ _____                               | \$ _____                      |

TOTAL:            \$ 44.00            \$ 70.00

~~~~~

ESCROW POSTED:	\$ 300.00
LESS: DISBURSEMENTS:	\$ <u>114.00</u>

AMOUNT DUE:            \$ \_\_\_\_\_

REFUND DUE:            \$ 186.00

Cc:

ADAM HELLMAN (04-56)

MR. KANE: Request for 9 ft. 4 in. side yard setback and 9 ft. 4 in. rear yard setback for existing shed at 320 Oak Drive in an R-4 zone.

Ms. Lisa Hellman appeared before the board for this proposal.

MR. KANE: Tell us what you want to do.

MS. HELLMAN: Okay, we have an existing shed that was there when we bought the house almost seven years ago. We're getting ready to sell and I'm trying to get all the C.O.s in order. It's pretty impossible for us to move it cause it has been there for so long and it's just very big and I think that if it was moved it would be destroyed.

MR. KANE: When you purchased the home, the shed was there at that point?

MS. HELLMAN: Yes.

MR. KANE: Did we have anything on the shed on that property?

MR. BABCOCK: No.

MR. KANE: To your knowledge, cut down any trees or remove any substantial vegetation?

MS. HELLMAN: No.

MR. KANE: Create water hazards or runoffs?

MS. HELLMAN: No.

MR. KANE: Have you had any complaints formally or informally about the shed?

MS. HELLMAN: No.

MR. REIS: Mr. Chairman, I need to recuse myself on this motion. I'm involved with the sale of the property.

MR. KANE: So done.

MR. RIVERA: Mr. Chairman, I'd just like to also disclose that I am affiliated with Reis but I am in no way involved in this and can be--

MR. KANE: Too many realtors.

MR. RIVERA: Just disclosing it, that's all.

MR. KANE: At this point, I will ask on the public portion of the meeting, ask if anybody's here for this particular hearing? Seeing as there is not, we'll close the public hearing.

MS. MASON: On July 27, I mailed out 56 addressed envelopes and had no response.

MR. KANE: Nobody cares. Size of the shed is similar to other sheds in your neighborhood?

MS. HELLMAN: Yes.

MR. KANE: Size and appearance?

MS. HELLMAN: Yes.

MR. KANE: Guys, have any other questions?

MR. MINUTA: Accept a motion?

MR. KANE: Yes, I will.

August 9, 2004

18

MR. MINUTA: I make the motion that we grant the Hellmans their requested 9 foot 4 inch side yard setback and 9 foot 4 inch rear yard setback for the existing shed at 320 Oak Drive in an R-4 zone.

MS. LOCEY: Second it.

ROLL CALL

MS. LOCEY	AYE
MR. RIVERA	AYE
MR. MINUTA	AYE
MR. KANE	AYE



RESULTS OF Z.B.A. MEETING OF: August 9, 2004

PROJECT: Adam Hellman ZBA # 04-56  
P.B.# \_\_\_\_\_

**P.B.#** \_\_\_\_\_

**USE VARIANCE:**      **NEED: EAF** \_\_\_\_\_ **PROXY** \_\_\_\_\_

LEAD AGENCY: M) \_\_\_\_\_ S) \_\_\_\_\_ VOTE: A \_\_\_\_\_ N \_\_\_\_\_

GANN \_\_\_\_\_  
LOCEY \_\_\_\_\_  
RIVERA \_\_\_\_\_  
MCDONALD \_\_\_\_\_  
REIS \_\_\_\_\_  
MINUTA \_\_\_\_\_  
KANE \_\_\_\_\_

CARRIED: Y \_\_\_\_\_ N \_\_\_\_\_

**PUBLIC HEARING: M)**\_\_\_\_\_ **S)**\_\_\_\_\_ **VOTE: A**\_\_\_\_ **N**\_\_\_\_\_

GANN \_\_\_\_\_  
LOCEY \_\_\_\_\_  
RIVERA \_\_\_\_\_  
MCDONALD \_\_\_\_\_ CARRIED: Y \_\_\_\_\_ N \_\_\_\_\_  
REIS \_\_\_\_\_  
MINUTA \_\_\_\_\_  
KANE \_\_\_\_\_

**NEGATIVE DEC:** M)\_\_\_\_\_S)\_\_\_\_\_ VOTE: A\_\_\_N\_\_\_

GANN \_\_\_\_\_  
 LOCEY \_\_\_\_\_  
 RIVERA \_\_\_\_\_  
 MCDONALD \_\_\_\_\_ CARRIED: Y \_\_\_\_\_ N \_\_\_\_\_  
 REIS \_\_\_\_\_  
 MINUTA \_\_\_\_\_  
 KANE \_\_\_\_\_

APPROVED: M)\_\_\_\_S)\_\_\_\_ VOTE: A\_\_\_\_N\_\_\_\_

GANN \_\_\_\_\_  
LOCEY \_\_\_\_\_  
RIVERA \_\_\_\_\_  
MCDONALD \_\_\_\_\_ CARRIED: Y \_\_\_\_\_ N \_\_\_\_\_  
REIS \_\_\_\_\_  
MINUTA \_\_\_\_\_  
KANE \_\_\_\_\_

**ALL VARIANCES - PRELIMINARY APPEARANCE:**

**SCHEDULE PUBLIC HEARING:** M)\_\_\_ S)\_\_\_ VOTE: A\_\_\_ N\_\_\_

GANN \_\_\_\_\_  
 LOCEY \_\_\_\_\_  
 RIVERA \_\_\_\_\_  
 MCDONALD \_\_\_\_\_  
 REIS \_\_\_\_\_  
 MINUTA \_\_\_\_\_  
 KANE \_\_\_\_\_

CARRIED: Y \_\_\_\_\_ N \_\_\_\_\_

PUBLIC HEARING: STATEMENT OF MAILING READ INTO MINUTES ✓  
VARIANCE APPROVED: M) MN S) L VOTE: A 4 N 0.

<del>GARY</del>	
LOCEY	A
RIVERA	A
<del>MCDONALD</del>	
<del>REIS</del> Recused	
MINUTA	A
KANE	A

CARRIED: Y ✓ N   .

[illegible]

**ZONING BOARD OF APPEALS: TOWN OF NEW WINDSOR  
COUNTY OF ORANGE: STATE OF NEW YORK**

-----X

In the Matter of the Application for Variance of

ADAM HELLMAN

AFFIDAVIT OF  
SERVICE  
BY MAIL

#04-56

----- X

STATE OF NEW YORK )

) SS:

COUNTY OF ORANGE )

MYRA L. MASON, being duly sworn, deposes and says:

That I am not a party to the action, am over 18 years of age and reside at 67 Bethlehem Road, New Windsor, NY 12553.

That on the 27TH day of JULY, 2004, I compared the 56 addressed envelopes containing the Public Hearing Notice pertinent to this case with the certified list provided by the Assessor's Office regarding the above application for a variance and I find that the addresses are identical to the list received. I then placed the envelopes in a U.S. Depository within the Town of New Windsor.

Sworn to before me this

Myra L. Mason  
Myra L. Mason, Secretary

27 day of July, 2004

Cheryl L. Canfield  
Notary Public

CHERYL L. CANFIELD  
Notary Public, State of New York  
Qualified in Orange County  
#01CA6073319  
Commission Expires April 22, 2006

**PUBLIC HEARING NOTICE**  
**ZONING BOARD OF APPEALS**  
**TOWN OF NEW WINDSOR**

**PLEASE TAKE NOTICE** that the Zoning Board of Appeals of the TOWN OF NEW WINDSOR, New York, will hold a Public Hearing on the following Proposition:

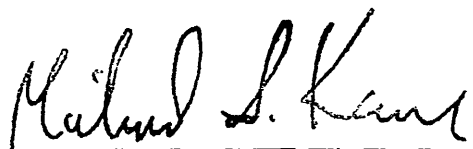
**Appeal No. 04-56**

**Request of ADAM HELLMAN**

**for a VARIANCE of the Zoning Local Law to Permit:**

**Request for 9 ft. 4 inches Side Yard Setback and; 9 ft. 4 inches Rear Yard Setback (300-11-A-1-B) for existing shed at 320 Oak Drive in an R-4 Zone (62-6-7)**

**PUBLIC HEARING will take place on AUGUST 9, 2004 at the New Windsor Town Hall, 555 Union Avenue, New Windsor, New York beginning at 7:30 P.M.**

A handwritten signature in black ink, appearing to read "Michael S. Kane", written over a horizontal line.

**Michael Kane, Chairman**





# Town of New Windsor

555 Union Avenue  
New Windsor, New York 12553  
Telephone: (845) 563-4631  
Fax: (845) 563-4693

## Assessors Office

July 7, 2004

Adam & Lisa Hellman  
320 Oak Drive  
New Windsor, NY 12553

Re: 62-6-7 ZBA#: 04-56

Dear Mr. & Mrs. Hellman:

According to our records, the attached list of property owners are within five hundred (500) feet of the above referenced property.

The charge for this service is \$75.00, minus your deposit of \$25.00.

Please remit the balance of \$50.00 to the Town Clerk's Office.

Sincerely,

J. Todd Wiley, IAO  
Sole Assessor

JTW/tmp  
Attachments

CC: Myra Mason, Zoning Board

57-2-1

Beaver Dam Lake Protection  
and Rehabilitation District  
c/o Dept. of Public Works  
Route 17M / P.O. Box 509  
Goshen, NY 10924

62-4-6, 62-4-7, 62-4-8 & 62-4-9

Frank Kieck  
Susan Cohen-Kieck  
486 Maple Avenue  
New Windsor, NY 12553

62-5-8.2

Rudolph Losio  
105 Hope B Road  
Whiting, NJ 08759

62-5-17, 62-5-18 & 62-5-19

Richard Mycka, Jr.  
318 Maple Avenue  
New Windsor, NY 12553

62-6-1, 62-6-2, 62-6-3, 62-6-4 & 62-6-5

Richard Sarnowski  
326 Oak Drive  
New Windsor, NY 12553

62-7-2 & 62-7-3

James & Marie Kelly  
335 Oak Drive  
New Windsor, NY 12553

62-7-10

Eduardo & Anna Cruz  
329 Oak Drive  
New Windsor, NY 12553

62-7-19, 62-7-20 & 62-7-21

Joan Carlough  
309 Oak Drive  
New Windsor, NY 12553

62-7-27

Michael Scalia  
190 Shore Drive  
New Windsor, NY 12553

62-7-40 & 62-7-41

Phyllis Zavodsky  
516 Shore Drive  
New Windsor, NY 12553

62-3-18.1

David & Valerie Abbott  
354 Oak Drive  
New Windsor, NY 12553

62-4-10

Thomas Moriarty  
Yanira Santana Moriarty  
323 Maple Avenue  
New Windsor, NY 12553

62-5-11, 62-5-12 & 62-5-13

Vivian Rizzo  
330 Maple Avenue  
New Windsor, NY 12553

62-5-20, 62-5-21 & 62-5-22

Patricia Lane  
340 Oak Drive  
New Windsor, NY 12553

62-6-9 & 63-1-12

Frederick & Florence Laux  
8 Willow Avenue  
New Windsor, NY 12553

62-7-5

Therese Law  
Rita Endres  
5520 North Ocean Blvd  
Ocean Ridge, FL 33435

62-7-11, 62-7-12, 62-7-13, 62-7-14, 62-7-14  
& 62-7-15

Michael & Loretta Moschitta  
327 Oak Drive  
New Windsor, NY 12553

62-7-23

Robert & Lynnea Vassas  
303 Oak Drive  
New Windsor, NY 12553

62-7-29

Melville Palmer, Jr.  
504 Shore Drive  
New Windsor, NY 12553

62-7-42

Scott Lasaponaro  
520 Shore Drive  
New Windsor, NY 12553

62-3-22 & 62-3-23

Angel Martinez  
309 Maple Avenue  
New Windsor, NY 12553

62-5-5 & 62-5-6

Victoria Wieber  
344 Maple Avenue  
New Windsor, NY 12553

62-5-14, 62-5-15 & 62-5-16

Timothy & Leslie Grotenhuis  
324 Maple Avenue  
New Windsor, NY 12553

62-5-23, 62-5-24 & 62-5-25

Andrew & Elizabeth Kuriplach  
334 Oak Drive  
New Windsor, NY 12553

62-7-1

Paul & Joanne Ciccone  
304 Maple Avenue  
New Windsor, NY 12553

62-7-9

Daniel & Jeanne Maltes  
331 Oak Drive  
New Windsor, NY 12553

62-7-18

Thomas & Andrea Cardinal  
315 Oak Drive  
New Windsor, NY 12553

62-7-26

Edward Ebert  
13 Oak Street  
New Windsor, NY 12553

62-7-37.1

Jerry White  
P.O. Box 702  
Vails Gate, NY 12584

62-7-43, 62-7-44, 62-7-45 & 62-7-46

Gregory & Odile Monteforte  
528 Shore Drive  
New Windsor, NY 12553

62-7-47 & 62-7-48

Chris Tomas & Gloria Mylonas  
532 Shore Drive  
New Windsor, NY 12553

62-8-22

Dorothy, Dolores & Donald Schimenti  
305 Maple Avenue  
New Windsor, NY 12553

62-9-32 & 62-9-33

Leon, Victoria & Natalie Dondysh  
521 Shore Drive  
New Windsor, NY 12553

62-9-39

Robert Broadhurst, Jr.  
36 Bull Road  
P.O. Box 71  
Washingtonville, NY 10992

62-9-45

Mary Vecchio  
501 Shore Drive  
New Windsor, NY 12553

63-1-2.2 & 63-1-16

Lawrence & Kathleen Rossini  
319 Hickory Avenue  
New Windsor, NY 12553

63-1-10

Ronald Cuttica  
Kristen Gunsch  
4 Willow Avenue  
New Windsor, NY 12553

63-8-1, 63-8-20 & 63-8-21

Victor & Diana Lucas  
314 Oak Street  
New Windsor, NY 12553

63-8-14

Ralph & Anne Marie Desiderio  
302 Oak Drive  
New Windsor, NY 12553

62-8-15.1

Edward & Margaret Janatsch  
353 Oak Drive  
New Windsor, NY 12553

62-9-29

Susan Dal Cin  
529 Shore Drive  
New Windsor, NY 12553

62-9-35

Catherine & James Lowe, Jr.  
519 Shore Drive  
New Windsor, NY 12553

62-9-40 & 62-9-41

Marjorie Lindemann  
Leslie Emery  
513 Shore Drive  
New Windsor, NY 12553

63-1-1.11

John & Denise Ryan  
333 Hickory Avenue  
New Windsor, NY 12553

63-1-3

Kathleen Rossini  
319 Hickory Avenue  
New Windsor, NY 12553

63-1-13

William & Margaret Ferris  
10 Willow Avenue  
New Windsor, NY 12553

63-8-3

Joann Newcomb  
311 Hickory Avenue  
New Windsor, NY 12553

63-8-17, 63-8-18 & 63-8-19

Mary Lovely  
306 Oak Drive  
New Windsor, NY 12553

62-8-18, 62-8-19, 62-8-20 & 62-8-21

Dolores Schimenti  
305 Maple Avenue  
New Windsor, NY 12553

62-9-30

Beaver Dam Lake Water Corp.  
c/o Emily Mastellone, Treasurer  
360 Oak Drive  
New Windsor, NY 12553

62-9-37

Mario Zumbo  
Jenel LaPerla  
517 Shore Drive  
New Windsor, NY 12553

62-9-44

Anna Kurz  
505 Shore Drive  
New Windsor, NY 12553

63-1-1.2 & 63-1-14

Gilbert Scarazzini  
14 Willow Avenue  
New Windsor, NY 12553

63-1-6

Theresa Rinaldi  
45 Avenue O  
Brooklyn, NY 11204

63-1-15.1

Thomas & Joan Dunnigan  
323 Hickory Avenue  
New Windsor, NY 12553

63-8-6

William & Stephanie Tesar  
307 Hickory Avenue  
New Windsor, NY 12553

PRELIMINARY MEETINGS:

ADAM HELLMAN (04-56)

Ms. Lisa Hellman appeared before the board for this proposal.

MR. KANE: Request for 9 ft. 4 inch side yard setback and 9 ft. 4 inch rear yard setback for existing shed at 320 Oak Drive in an R-4 zone.

MR. REIS: Mr. Chairman, I'm involved with the Hellman's sale of this property so I have to recuse myself from this.

MR. KANE: You're out. Okay, tell us what you want to do, obviously you're not Adam.

MS. HELLMAN: I'm his wife, Lisa, Lisa Hellman. This shed was existing when we bought the house 6 years ago and in my efforts to clear up everything before we sold the house we realized there was no C.O. for it. So I'm hoping that we can have that because it is a very large shed and I don't know that it's actually possible to move it without breaking it. And the second point would be if you moved it 10 foot in each direction you'd wind up in the middle of our property in the back yard.

MR. KANE: The shed was existing when you purchased the home?

MS. HELLMAN: Yes.

MR. KANE: Any permits that were outstanding on that shed?

MR. BABCOCK: No.

MR. KANE: Is the shed similar in size and nature as to

July 12, 2004

4

other sheds in your neighborhood?

MS. HELLMAN: Yes.

MR. KANE: Any complaints formally or informally about the shed?

MS. HELLMAN: No.

MR. KANE: You may not know this but in any case any cutting down of trees or substantial vegetation with the placement of the shed?

MS. HELLMAN: Doesn't seem that way.

MR. KANE: Create water hazards on runoffs back there?

MS. HELLMAN: No.

MR. KANE: Is the shed located on any easements?

MS. HELLMAN: No, not that I'm aware of.

MR. KANE: What I want to do, gentlemen, if you take a look at the map right here--

MR. KRIEGER: Municipal sewer and water?

MS. HELLMAN: Yes, I do.

MR. KRIEGER: Where does it come in the house?

MS. HELLMAN: Excuse me, not water.

MR. KRIEGER: Where is the well?

MS. HELLMAN: In the front.

MR. KANE: Take a look at the map, you'll note that on the back left-hand portion as you look at it the

July 12, 2004

5

property abuts to Willow Avenue, so technically she has two front yards for the purpose of this, since the shed is basically 50 feet off of the road at that point I'm just going to look at this as this property with that facing right there and no rear front yard. Okay? Is that all right with you guys? Understand, Steve what I'm doing?

MR. RIVERA: Yes.

MR. KANE: Okay cause it's not right up there, so it shouldn't be called into play.

MR. MINUTA: With respect to the tax map where is the shed?

MR. KANE: Lower right-hand corner.

MR. BABCOCK: It's on lot 5, well, see the small number 5, 5, 6, 7, it's on that lot all the way to the back corner.

MR. MINUTA: Thank you, okay.

MR. KANE: See technically right here so you know what we're talking about is there and this is actually considered the front yard too.

MS. HELLMAN: The elevation is so much higher.

MR. KANE: Some you want to bring it up and over because it's more than 40 feet which would be what it would need to be for a front yard considering that so we're just going to bypass that.

MS. HELLMAN: Okay.

MR. KANE: Any other questions, guys?

MR. MINUTA: Only thing I would suggest that we take a

July 12, 2004

6

look and see if there are any easements just to make sure. Other than that--

MR. KRIEGER: Considering the placement of the well and the sewer doesn't seem likely unless there's an electrical easement.

MR. KANE: Is the shed itself on a cement pad?

MS. HELLMAN: I'm not sure, I don't think so, I think it's sitting right on the ground.

MR. KANE: So it would be a financial hardship to move that shed?

MS. HELLMAN: Yes, yes.

MR. KANE: And even if you're approved, you understand that the shed itself has to come up to any standards that the building department has?

MS. HELLMAN: Absolutely.

MR. MINUTA: Accept a motion?

MR. KANE: Yes, I will.

MR. MINUTA: I move that we grant Adam Hellman the requested 9 foot four inch side yard setback and 9 ft. 4 inch rear yard setback for the existing shed at 20 Oak Drive in a R-4 zone to be moved to a public hearing.

MR. KANE: That's 320 Oak Drive.

MS. LOCEY: Second it.

ROLL CALL

MR. MINUTA                      AYE

July 12, 2004

7

MS. LOCEY	AYE
MR. REIS	ABSTAIN
MR. RIVERA	AYE
MR. KANE	AYE

MR. KANE: So you understand and anybody else that's here for a preliminary hearing tonight the way the Town of New Windsor does it is that there's a preliminary meeting so that we can get an idea of what you want to do and give you an idea of what we need to get done. A lot of towns you walk in cold and if you don't have the right information you lose. So what we do is have this preliminary hearing so we can get everything on the table and get an understanding of what's going on then by law everything has to be done at a public hearing so as soon as you finish everything that's right up on this we'll set you up for a public hearing and we'll do it all over again.

MS. HELLMAN: Thank you very much.

MR. KANE: Thank you.





July 12, 2004

Adam Hellman

04-56

**P.B.#**

## PROXY

**KANE**

**CARRIED: Y\_\_\_\_\_N\_\_\_\_\_.**

[illegible]

**TOWN OF NEW WINDSOR**  
**ZONING BOARD OF APPEALS**

**RECEIPT OF ESCROW RECEIVED:**

DATE RECEIVED: 07-06-04

FOR: ESCROW (04-56)

FROM: ADAM HELLMAN

320 OAK DRIVE


NEW WINDSOR, NY 12553

CHECK NUMBER: 1119

TELEPHONE: 496-5330

AMOUNT: 300.00

RECEIVED AT COMPTROLLER'S OFFICE BY:

  
\_\_\_\_\_  
NAME

DATE

7/6/07

PLEASE RETURN ONE SIGNED COPY TO MYRA FOR FILING

THANK YOU

**Town of New Windsor**  
555 Union Avenue  
New Windsor, NY 12553  
(845) 563-4611

**RECEIPT**  
**#697-2004**

07/07/2004

Hellman, Adam C. *ZBA 04-56*

Received \$ 50.00 for Zoning Board Fees, on 07/07/2004. Thank you for  
stopping by the Town Clerk's office.

As always, it is our pleasure to serve you.

Deborah Green  
Town Clerk



# Town of New Windsor

555 Union Avenue  
New Windsor, New York 12553  
Telephone: (845) 563-4615  
Fax: (845) 563-4695

## ZONING BOARD OF APPEALS

July 13, 2004

Adam Hellman  
320 Oak Drive  
New Windsor, NY 12553

SUBJECT: REQUEST FOR VARIANCE #04-56

Dear Mr. Hellman:

This is just to let you know your Notices for Public Hearing were mailed out and the notice was also sent to The Sentinel Newspaper for publication. **PLEASE NOTE: The Sentinel will bill you directly for this add. This is not included in the escrow you posted upon application.**

Your Public Hearing before the Zoning Board of Appeals for your requested variance at:

320 Oak Drive  
New Windsor, NY

is scheduled for the August 9, 2004 agenda.

This meeting starts at 7:30 p.m. and is held in the Town Meeting Room at Town Hall. If you have any questions or concerns in this matter, please feel free to contact me.

Very truly yours,

---

Myra Mason, Secretary  
Zoning Board of Appeals

MLM:mlm



# Town of New Windsor

555 Union Avenue  
New Windsor, New York 12553  
Telephone: (845) 563-4615  
Fax: (845) 563-4695

## ZONING BOARD OF APPEALS

July 6, 2004

Adam Hellman  
320 Oak Drive  
New Windsor, NY 12553

SUBJECT: REQUEST FOR VARIANCE #04-56

Dear Mr. & Mrs. Hellman:

This letter is to inform you that you have been placed on the July 12, 2004 agenda for the Zoning Board of Appeals to discuss your request for a variance at:

320 Oak Drive  
New Windsor, NY

This meeting starts at 7:30 p.m. and is held in the Town Meeting Room at Town Hall. If you have a problem with this time and/or date, please contact me at the above number and we will reschedule your appearance. If you have any further questions, please feel free to contact me.

Very truly yours,

---

Myra Mason, Secretary  
Zoning Board of Appeals

MLM:mlm

**TOWN OF NEW WINDSOR**  
**REQUEST FOR NOTIFICATION LIST**

DATE: 07-06-04 PROJECT NUMBER: ZBA# 04-56 P.B. # \_\_\_\_\_

APPLICANT NAME: ADAM HELLMAN

PERSON TO NOTIFY TO PICK UP LIST:

ADAM OR LISA HELLMAN  
320 OAK DRIVE  
NEW WINDSOR, NY 12553

TELEPHONE: 496-5330

TAX MAP NUMBER: SEC. 62 BLOCK 6 LOT 7  
SEC. \_\_\_\_\_ BLOCK \_\_\_\_\_ LOT \_\_\_\_\_  
SEC. \_\_\_\_\_ B LOCK \_\_\_\_\_ LOT \_\_\_\_\_

PROPERTY LOCATION: 320 OAK DRIVE  
NEW WINDSOR, NY

THIS LIST IS BEING REQUESTED BY:

NEW WINDSOR PLANNING BOARD: \_\_\_\_\_

SITE PLAN OR SUBDIVISION: (ABUTTING AND ACROSS ANY STREET) \_\_\_\_\_

SPECIAL PERMIT ONLY: (ANYONE WITHIN 500 FEET) \_\_\_\_\_

AGRICULTURAL DISTRICT:  
(ANYONE WITHIN THE AG DISTRICT WHICH IS WITHIN 500'  
OF SITE PLAN OR SUBDIVISION PROJECT) \_\_\_\_\_

❖ ❖

NEW WINDSOR ZONING BOARD XXX

LIST WILL CONSIST OF ALL PROPERTY WITHIN 500 FEET OF PROJECT XXX

❖ ❖

AMOUNT OF DEPOSIT: 25.00 CHECK NUMBER: 1120

TOTAL CHARGES: \_\_\_\_\_



**TOWN OF NEW WINDSOR  
ZONING BOARD OF APPEALS**



**APPLICATION FOR VARIANCE**

6-9-04

Date

Application Type: Use Variance ☐ Area Variance ☒  
Sign Variance ☐ Interpretation ☐

**I. Owner Information:**

Phone Number: (845) 496-5330

Fax Number: ( )

Adam + Lisa Hellman

(Name)

320 Oak Dr. New Windsor NY 12553

(Address)

**II. Applicant:**

Adam + Lisa Hellman

Phone Number: (845) 496-5330

Fax Number: ( )

(Name)

320 Oak Dr. New Windsor, NY 12553

(Address)

**III.**

**Forwarding Address, if any, for return of escrow:** Phone Number: (352) 544-0101

Paul Richards c/o Adam Hellman

Fax Number: ( )

(Name)

5035 Golf Club Ln, Brooksville, FL 34609

(Address)

**IV. Contractor/Engineer/Architect/Surveyor/:**

Phone Number ( )

Fax Number: ( )

(Name)

(Address)

**V. Property Information:**

Zone: residential<sup>4</sup> Property Address in Question: 320 Oak Dr. New Windsor

Lot Size: \_\_\_\_\_ Tax Map Number: Section 62 Block 6 Lot 7

a. What other zones lie within 500 feet? unknown

b. Is pending sale or lease subject to ZBA approval of this Application? yes

c. When was property purchased by present owner? 11-98

d. Has property been subdivided previously? no If so, When: \_\_\_\_\_

e. Has an Order to Remedy Violation been issued against the property by the Building/Zoning/Fire Inspector? no

f. Is there any outside storage at the property now or is any proposed? yes

\*\*\*\*PLEASE NOTE:\*\*\*\*\*

**THIS APPLICATION, IF NOT FINALIZED, EXPIRES ONE YEAR FROM THE DATE OF SUBMITTAL.**

04-56

COMPLETE THIS PAGE ☒

**TOWN OF NEW WINDSOR  
ZONING BOARD OF APPEALS**

**APPLICATION FOR VARIANCE - continued**

**VIII. AREA VARIANCE: (This information will be on your Building Department Denial form you receive)**

Area Variance requested from New Windsor Zoning Local Law,

	<u>Requirements</u>	<u>Proposed or Available</u>	<u>Variance Request</u>
Min. Lot Area			
Min. Lot Width			
Reqd. Front Yd.			
Reqd. Side Yd.	10'	8''	9'-4''
Reqd. Rear Yd.	10'	8''	9'-4''
Reqd. St Front*			
Max. Bldg. Hgt.			
Min. Floor Area*			
Dev. Coverage*			
Floor Area Ration**			
Parking Area			

\*Residential Districts Only

\*\*Non-Residential Districts Only

**PLEASE NOTE:**

**THIS APPLICATION, IF NOT FINALIZED, EXPIRES ONE YEAR FROM THE DATE OF SUBMITTAL.**

04-56

COMPLETE THIS PAGE ☒



**TOWN OF NEW WINDSOR  
ZONING BOARD OF APPEALS**

**APPLICATION FOR VARIANCE - continued**

- IX. In making its determination, the ZBA shall take into consideration, among other aspects, the benefit to the applicant if the variance is granted as weighed against the detriment to the health, safety and welfare of the neighborhood or community by such grant. Also, whether an undesirable change will be produced in the character of the neighborhood or a detriment to nearby properties will be created by the granting of the area variance; (2) whether the benefit sought by the applicant can be achieved by some other method feasible for the applicant to pursue other than an area variance; (3) whether the requested area variance is substantial; (4) whether the proposed variance will have an adverse effect or impact on the physical or environmental conditions in the neighborhood or district; and (5) whether the alleged difficulty was self-created.

After reading the above paragraph, please describe why you believe the ZBA should grant your application for an Area Variance:

The shed in question was in place when we purchased the property + house. The shed is large and too heavy for us to feasibly move. The 10' requirement from each property line would potentially place the shed somewhat in the center of the back yard, as the yard is quite small.

**PLEASE NOTE:**

**THIS APPLICATION, IF NOT FINALIZED, EXPIRES ONE YEAR FROM THE DATE OF SUBMITTAL.**

04-56

COMPLETE THIS PAGE ☒

**XII. ADDITIONAL COMMENTS:**

- (a) Describe any conditions or safeguards you offer to ensure that the quality of the zone and neighboring zones is maintained or upgraded and that the intent and spirit of the New Windsor Zoning Local Law is fostered. (Trees, landscaped, curbs, lighting, paving, fencing, screening, sign limitations, utilities, drainage.)
- 
- 

**XIII. ATTACHMENTS REQUIRED:**

- ☐ Copy of contract of sale, lease or franchise agreement. Copy of deed and title policy.
- ☐ Copy of site plan or survey (if available) showing the size and location of the lot, buildings, facilities, utilities, access drives, parking areas, trees, landscaping, fencing, screening, signs, curbs, paving and streets within 200 ft. of the lot in question.
- ☐ Copies of signs with dimensions and location.
- ☐ Three checks: **(each payable to the TOWN OF NEW WINDSOR)**
- ☐ One in the amount of \$ 300.00 or 500.00, (escrow)
- ☐ One in the amount of \$ 50.00 or 150.00, (application fee)
- ☐ One in the amount of \$ 25.00, (Public Hearing List Deposit)
- ☐ Photographs of existing premises from several angles. **(IF SUBMITTING DIGITAL PHOTOS PRINTED FROM COMPUTER – PLEASE SUBMIT THREE(3) SETS OF THE PHOTOS.)**

**XIV. AFFIDAVIT.**

STATE OF NEW YORK)

) SS.:

COUNTY OF ORANGE)

The undersigned applicant, being duly sworn, deposes and states that the information, statements and representations contained in this application are true and accurate to the best of his/her knowledge or to the best of his/her information and belief. The applicant further understands and agrees that the Zoning Board of Appeals may take action to rescind any variance granted if the conditions or situation presented herein are materially changed.

Sworn to before me this:

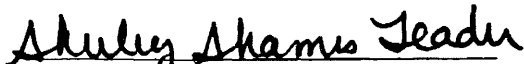
14<sup>th</sup> day of June 2004.



Owner's Signature (Notarized)

Adam HELLMAN

Owner's Name (Please Print)



Signature and Stamp of Notary

Applicant's Signature (If not Owner)

**PLEASE NOTE:**

**THIS APPLICATION, IF NOT FINALIZED, EXPIRES ONE YEAR FROM THE DATE OF SUBMITTAL.**

SHIRLEY SHAMES LEADER  
Notary Public State of New York  
No. 01LE6010858  
Qualified in Nassau County  
Commission Expires July 27, 2010

COMPLETE THIS PAGE ☐

04-56



# TOWN OF NEW WINDSOR

555 UNION AVENUE  
NEW WINDSOR, NY 12553  
(845) 563-4615 (MYRA MASON)



## ZONING BOARD PROCEDURES

**PLEASE READ PAGE ONE AND TWO OF THIS PACKAGE AND SIGN PAGE TWO IT EXPLAINS THE PROCEDURE TO BE FOLLOWED FOR YOUR APPLICATION.**

PLEASE COMPLETE THE ATTACHED APPLICATION FORMS WHERE IT APPLIES TO YOUR SITUATION AND RETURN TO MYRA MASON (845-563-4615) AT THE ZONING BOARD OFFICE (LOCATED IN THE PLANNING BOARD & ENGINEERING OFFICE IN TOWN HALL) WITH THREE CHECKS MADE PAYABLE TO "THE TOWN OF NEW WINDSOR" AS FOLLOWS:

**RESIDENTIAL: (Three Separate Checks Please)**

APPLICATION FEE:	\$ 50.00
*ESCROW:	\$300.00
** <u>DEPOSIT</u> FOR PUBLIC HEARING LIST:	\$ 25.00

**MULTI-FAMILY: (Three Separate Checks Please)**

APPLICATION FEE:	\$150.00
*ESCROW:	\$500.00
** <u>DEPOSIT</u> FOR PUBLIC HEARING LIST:	\$ 25.00

**COMMERCIAL: (Three Separate Checks Please)**

APPLICATION FEE:	\$150.00
*ESCROW:	\$500.00
** <u>DEPOSIT</u> FOR PUBLIC HEARING LIST:	\$ 25.00

**INTERPRETATION: (Three Separate Checks Please)**

APPLICATION FEE:	\$150.00
*ESCROW:	\$500.00
** <u>DEPOSIT</u> FOR PUBLIC HEARING LIST:	\$ 25.00

YOU WILL THEN BE SCHEDULED FOR THE NEXT AVAILABLE AGENDA FOR YOUR "PRELIMINARY MEETING".

\*

**ESCROW**

IS TO COVER OUTSIDE PROFESSIONAL FEES SUCH AS ZBA ATTORNEY FEE, MINUTES OF YOUR PORTION OF THE MEETING, ETC. THE BALANCE WILL BE RETURNED TO YOU UPON CLOSING FILE.

THE APPLICANT WILL BE BILLED DIRECTLY FOR THE PUBLIC HEARING ADVERTISEMENT IN THE "SENTINEL NEWSPAPER"

\*\*

LIST OF PROPERTY OWNERS  
WITHIN 500 FT. RADIUS OF  
PROPERTY IN QUESTION:

APPROXIMATE COST FOR  
PUBLIC HEARING LIST:

1-10 NAMES	25.00
11-20 NAMES	35.00
21-30 NAMES	45.00
31-40 NAMES	55.00
41-50 NAMES	65.00
51-60 NAMES	75.00
61-70 NAMES	85.00
71-80 NAMES	95.00
81-90 NAMES	105.00
91-100 NAMES	115.00

ANYTHING OVER 100 NAMES  
IS \$1.00 EA. ADDITIONAL  
NAME

FOLLOWING YOUR PRELIMINARY MEETING, THE ZONING BOARD SECRETARY WILL ORDER YOUR "PUBLIC HEARING LIST" FROM THE ASSESSOR'S OFFICE.

1. WHEN THE ASSESSOR'S OFFICE NOTIFIES YOU THAT YOUR LIST IS READY, YOU MUST COME IN AND PAY THE BALANCE DUE FOR THE LIST. (THIS WILL BE PREPARED ON LABELS FOR YOUR CONVENIENCE).
2. PREPARE AN ENVELOPE (*self-sealing envelopes are much appreciated*) FOR EACH LABEL WITH YOUR RETURN ADDRESS AND A REGULAR \$.37 STAMP. BRING THE PREPARED ENVELOPES AND A COPY OF THE LIST TO THE ZONING BOARD SECRETARY FOR MAILING. ***YOUR PUBLIC HEARING DATE WILL BE SCHEDULED AT THIS TIME.***

**NOTE:**

**IF IT IS EASIER FOR YOU, YOU CAN BRING THE ENVELOPES WITH YOU WHEN YOU PICK UP AND PAY FOR YOUR LIST. YOU CAN PUT THE LABELS ON AT THAT TIME AND BRING THEM TO THE ZBA OFFICE FOR COMPLETION.**

**\*\* MUST READ AND SIGN \*\***

***I UNDERSTAND THAT I WILL BE BILLED DIRECTLY FOR MY "LEGAL NOTICE" TO BE PUBLISHED IN THE SENTINEL NEWSPAPER FOR MY PUBLIC HEARING....(this charge is not deducted from your escrow posted).***

  
SIGNATURE

6/12/04  
DATE

**NOTE:**

THE ZBA MEETS ON THE 2<sup>ND</sup> AND 4<sup>TH</sup> MONDAY OF EACH MONTH UNLESS A HOLIDAY FALLS ON THAT DATE. (JULY AND AUGUST – ONE MEETING PER MONTH ONLY)

PAGE 2

COMPLETE THIS PAGE ☒

04-56